

# GUNMA PREFECTURAL POLICE (English Version)

## About converting foreign driver's license to Japanese one

### (Examination for converting foreign driver's license to Japanese one)

【H 3 0 . 1 1 . 1 revision】

- ◎ People who can convert foreign driver's license are as follows.
    - People who have resident registration in Gunma prefecture.
    - People who have a valid foreign driver's license.
    - People who have stayed in the country (where you obtained driver's license) for a total of three months or more after the license was issued.
- ※ If you have stayed in a country where you obtained driver's license more than a year, you are exempt from the term of beginners at driving. (the symbol of a newly licensed driver, riding double on two wheelers)

Office Hours	<p>① <b>You need to make a reservation.</b>          【Please make a reservation by phone from 9 o'clock am to 4 o'clock pm weekday.】</p> <p>② Reception is from 1 o'clock pm to 1:30 o'clock pm weekday.</p> <ul style="list-style-type: none"> <li>※ Except national holidays and New Year holidays</li> <li>※ We can only accept people who made a reservation.</li> <li>※ If you can't understand Japanese, please take a person who understands Japanese.</li> </ul>
Where to apply	Gunma Prefectural General Traffic Center 2nd floor Driver's license examination window
Necessary documents	<ul style="list-style-type: none"> <li>○ Application form of driver's license (Forms are at Driver's license examination window or Traffic Safety Association in Gunma Prefectural General Traffic Center.)</li> <li>○ Foreign driver's license           <ul style="list-style-type: none"> <li>※ We need also a copy of foreign driver's license (A4 size, both sides)</li> <li>※ In case the day when you obtained driver's license first and renewed it isn't written in your foreign driver's license, please order Certificate such as license record from that country.</li> </ul> </li> <li>○ Passport (Including your immigration record, if you have several, please take them.)           <ul style="list-style-type: none"> <li>※ We need a copy of your photograph in your passport. (A4 size)</li> <li>If you don't have old passports or used an automated gate at the airport, we can't confirm the stamps of immigration, so we need the record of immigration when you used an automated gate.</li> </ul> </li> <li>○ Japanese translation of your foreign driver's license           <ul style="list-style-type: none"> <li>※ It must be issued by the administrative office that issued your foreign driver's license, the embassy of the issuing country in Japan, or JAF (Japan Automobile Federation, tel 027-364-5155).</li> </ul> </li> <li>○ Residence card           <ul style="list-style-type: none"> <li>※ We also need a copy of residence card (A4 size, both sides)</li> </ul> </li> <li>○ Residence certificate showing your legal domicile (1 sheet)           <ul style="list-style-type: none"> <li>※ As for applicants of foreign nationalities, we need certificate of residence showing your nationality (except my number).</li> </ul> <div style="border: 1px dashed black; padding: 5px; margin: 5px 0;"> <ul style="list-style-type: none"> <li>※ We can't accept a copy of residence certificate.</li> </ul> </div> <ul style="list-style-type: none"> <li>※ We need a copy of the residence certificate (A4 size, 1 sheet)</li> </ul> </li> <li>○ Photograph for application (1 sheet)           <ul style="list-style-type: none"> <li>• High 3 cm × Wide 2.4 cm</li> <li>• Needed to be taken within last 6 months before application.</li> <li>• No hat • front-face • head and shoulders only • No background</li> </ul> </li> <li>○ If you have Japanese driver's license (including invalid) , please bring it.</li> </ul>

If you had Japanese driver's license in the past, we need your expired Japanese driver's license or certificate of driving record.

Required documents will differ by issued countries of your driver's license, so please ask us if you have any questions.

International driver's license (If you have)

If you tried to take driver's license for the first time after license revocation, we need [Certificate of completion of taking lecture for revoked].

others

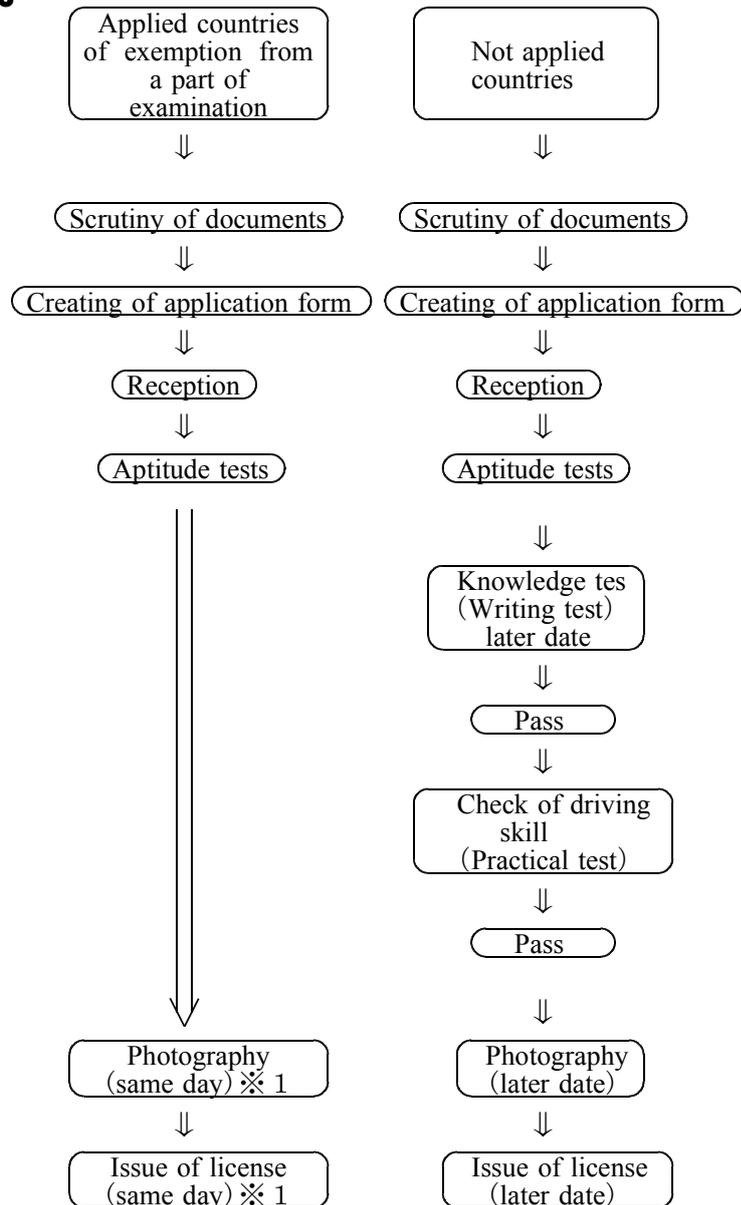
Japanese driver's license will be issued after we confirm that you can drive a car safely.

As a result of applicant screening, we might ask you to hand in other certifications, or we mightn't be able to accept.

Please show us your ID card issued by the country you obtained driver's license, if you have.

Fees				
Category	Quasi medium sized vehicle	Ordinary vehicle	Motorcycle	Moped
Test fee	4, 1 0 0 yen	2, 5 5 0 yen	2, 6 0 0 yen	1, 5 0 0 yen
Issuance fee	2, 0 5 0 yen	2, 0 5 0 yen	2, 0 5 0 yen	2, 0 5 0 yen
Total	6, 1 5 0 yen	4, 6 0 0 yen	4, 6 5 0 yen	3, 5 5 0 yen

## Procedures



※ 1 In some cases, license will be issued in some days later.

※ The license will be issued at around 4pm. However, its time can be changed due to number of examinees on that day.

**Informations Driver's License Division (The Written Examination Section)**  
**0 2 7 - 2 5 3 - 9 3 0 0**